Annex no. 5 to IES-DEC Decision no. 14 / 08.04.2025

## **Online application form - pre-completion tool** (includes *Grant Application*) for

## ***Mobilities for cultural professionals*** programme, implemented by The Center for Projects of the Municipality of Timisoara in 2025

**1. Information about the applicant**

**Applicant\*:** (single option)

* [ ] Natural person at least 18 years old
* [ ] Authorized natural person

**Surname and name\*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Country of origin\*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Legal address\*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Current address\*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone number\*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**E-mail\*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Social media** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Website**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Other relevant links** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**How many years have you been active in the cultural field?\*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**You are active in the cultural field as\*:** (multiple options)

* [ ] Artist
* [ ] Cultural manager
* [ ] Producer
* [ ] Curator
* [ ] Art critic
* [ ] Financial manager
* [ ] Cultural mediator
* [ ] Researcher
* [ ] Professional in the field of cultural communication
* [ ] Professional in the field of cultural policies
* [ ] Technical or administrative support for the cultural scene
* [ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_

**Are you affiliated or have an active role in an artistic group, organization/institution with a cultural/artistic profile, etc.?\*** (single option)

* [ ] Yes

(If yes)

* [ ] Name of the institution/organization\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* [ ] Role in the institution/organization\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* [ ] No

**Other cultural projects/creative grants for which you obtained funding from the Center for Projects of the Municipality of Timisoara**
*Specify purpose, objectives, timelines for each project/creative grant. If not, leave this field blank.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Other public sources of non-reimbursable funding for mobility, existing at the time of submitting the funding application***Specify the type of expenses and the related amounts. If not applicable, leave this field blank.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Field of activity\*** (multiple options)

* [ ] Visual arts (e.g.: picture, sculpture, photography, graphics etc.)
* [ ] Written culture (e.g.: poetry, fiction, non- fiction etc.)
* [ ] Music and sound art (e.g.: composition, interpretation etc.)
* [ ] Theatre (e.g.: direction, scenography, acting, playwright etc.)
* [ ] Dance and performance (e.g.: interpretation, choreography etc.)
* [ ] Digital arts and new media (e.g.: film, video, installation etc.)
* [ ] Cultural heritage
* [ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_

**Brief biography\*** *min. 1000 – max. 1500 characters, including spaces)*

*Include a brief biography in narrative format; if you are selected, your biography will be published on the online platform dedicated to the programme. (*\_\_\_\_\_\_\_\_\_\_\_

## **2. Application for mobility funding (Annex 5.1)**

**Type of travel grant\*** (single option)

* [ ] Inbound | Travelto Timisoara, for national professionals: max. 7.500 RON
* [ ] Inbound | Travelto Timisoara, for international professionals: max. 10.000 RON
* [ ] Outbound | Travel outside Timisoara, nationally, for professionals active in Timisoara: max. 7.500 RON
* [ ] Outbound | Travel outside Timisoara, internationally, for professionals active in Timisoara: max. 10.000 RON

**Amount of non-reimbursable funding requested, in RON\***

\_\_\_\_\_\_\_\_\_\_\_

**Brief description of mobility\*** *(max. 1500 characters, including spaces)*

*Briefly describe the mobility proposed for funding. This description that you submit to us will be communicated publicly in various communication and promotion media.*

\_\_\_\_\_\_\_\_\_\_\_

**Argument\*** *(max. 2000 characters, including spaces)*

*Present the need or opportunity the mobility addresses regarding the situation of the cultural scene in Timisoara and your professional development.*

\_\_\_\_\_\_\_\_\_\_\_

**Period of running / development of mobility\****Specify the time interval located between the start date of the first and the completion date of the last mobility preparation/implementation activity, independent of the date of signing the funding agreement and/or the reporting deadline, including - without the list being limiting - cross-cutting activities, such as project management, monitoring, evaluation and reporting activities.*

\_\_\_\_\_\_\_\_\_\_\_

**Destination and period of implementation / actual duration of mobility\****Specify the country and city/place, as well as the travel period during which the mobility will take place. If the mobility plan also includes a period of online activity, specify this.*

\_\_\_\_\_\_\_\_\_\_\_

**Data about the organizer and event / project**\*  *(max. 2000 characters, including spaces)*

*Indicate the name, mission and activities of the organization and, if applicable, the event or project in which you will participate. Provide link to web page where more details about its activity can be consulted. Mention and give details of its role in relation to the mobility plan, its responsibilities and his contribution, if any (in-kind or financial/material).*

\_\_\_\_\_\_\_\_\_\_\_

**Format\*** (multiple options)

* [ ] Experience exchange
* [ ] Art residency
* [ ] Research / study visit
* [ ] Involvement in a specific project / program of an organization or artistic group
* [ ] Involvement in carrying out a major event (festival, network meeting, international exhibition, etc.)
* [ ] Participation in an event such as a conference, forum, professional network meeting or with the aim of exploring partnerships for new cultural projects
* [ ] Mentorship / coaching
* [ ] Training programme
* [ ] Job shadowing
* [ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_

**Mobility plan**\* *(max. 2500 characters, including spaces)*

*Provide details on the purpose of the mobility and learning / professional development objective(s), activities, calendar, schedule etc., and how you will assess the outcomes of the mobility*

\_\_\_\_\_\_\_\_\_\_\_

**Impact\*** *(max. 1500 characters, including spaces)*

*Present what impact / benefits you estimate this mobility will bring for you, the organization or the professional network in which you operate, respectively the cultural sector in Timisoara?*

\_\_\_\_\_\_\_\_\_\_\_

## **3. Documents**

**Income and expenditure budget (Annex 6)\****Supported format: .pdf (max. 5MB)*

*<multiple upload>*

**Applicant’s affidavit (Annex 7)\****Supported format: .pdf (max. 5MB)
<single upload>*

 Agreement of participation in the mobility **(Annex 8)\*** *Supported format: .pdf (max. 5MB)
 <single upload>*

**Applicant’s résumé/portfolio\****Supported format: .pdf (max. 5MB)
<single upload>*

**Portrait photo\****Supported format: .jpg/.pdf/.tiff (max. 5MB)
<single upload>*

**Copy of applicant’s identity card\*** (strictly for natural person applicants)*Supported format: .pdf (max. 5MB)
<single upload>*

**Copy of the document certifying that the applicant has no debts to the state budget \*** (strictly for natural person applicants) *Supported format: .pdf (max. 5MB)
<single upload>*

**Copy of the tax registration certificate\*** (strictly for authorized natural person applicants) *Supported format: .pdf (max. 5MB)
<single upload>*

**Copy of the document that proves the acquisition of the legal personality\*** (strictly for authorized natural person applicants) *Supported format: .pdf (max. 5MB)
<single upload>*

**Copy of the document certifying that the applicant has no debts to the state budget\*** (strictly for authorized natural person applicants) *Supported format: .pdf (max. 5MB)
<single upload>*

**Other relevant documents (**diplomas, accreditations, certificates, awards, publications, scholarships or other evidence of professional activity in the cultural field)*Supported format: .jpg/.pdf/.tiff (max. 5MB)
<single upload>*

*I agree that the personal data filled in this form will be used and processed by the Center for Projects of the Municipality of Timisoara for the purpose of registering the application to the funding programme "Mobility for cultural professionals", according to the personal data protection rules in force.\**

* [ ] *Yes*

*I have read the entire documentation of the funding programme "Mobility for cultural professionals" and agree to its terms.\**

* [ ] *Yes*

*I agree to appear in photo-video materials for the communication of the results and promotion of the funding programme "Mobility for cultural professionals".\**

* [ ] *Yes*

*I would like to receive information about future funding programs and events of the Center for Projects of the Municipality of Timisoara.\**

* [ ] *Yes*
* [ ] *No*